STILWELL SCHOOL DISTRICT I-25

AUDIT REPORT

STILWELL, ADAIR COUNTY, OKLAHOMA

JULY 1, 2021 TO JUNE 30, 2022



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INDEPENDENT AUDITOR'S REPORT

To the Board of Education Stilwell School District No. I-25 Stilwell, Oklahoma

Report on the Audit of the Financial Statements

Opinions

I have audited the accompanying combined fund type and account group financial statements – regulatory basis of the Stilwell School District No. I-25 (the District), Adair County, Oklahoma, as of and for the year ended June 30, 2022, as listed in the table of contents.

Qualified Opinion on Regulatory Basis of Accounting

In my opinion, except for the effects of the matter discussed in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" section of my report, the combined financial statements referred to above present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of the District, as of June 30, 2022, and the revenues it received and expenditures it paid and encumbered for the year then ended, in accordance with the financial reporting provisions of the Oklahoma State Department of Education as described in Note I.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In my opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" section of my report, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District, as of June 30, 2022, or the revenues, expenses, and changes in net position for the year then ended.

Basis for Opinions

I conducted my audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of my report. I am required to be independent of the District and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my adverse and qualified audit opinions.

Basis for Qualified Opinion on Regulatory Basis of Accounting

As discussed in Note I, the financial statements referred to above do not include the General Fixed Asset Account Group, which is a departure from the regulatory basis of accounting prescribed or permitted by the Oklahoma State Department of Education. The amount that should be recorded in the General Fixed Asset Account Group is not known.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note I to the financial statements, to meet the financial reporting requirements of the Oklahoma State Department of Education, the financial statements are prepared by the District, on the basis of the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note I and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education as described in Note I, to meet the financial reporting requirements of the State of Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of expressing an
 opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is
 expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time. I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant findings, and certain internal control-related matters that I identified during the audit.

Supplementary Information

My audit was conducted for the purpose of forming opinions on the fund type and account group financial statements-regulatory basis that collectively comprise the District's basic financial statements. The accompanying combining financial statements-regulatory basis and other supplementary information and schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, are presented for purposes of additional analysis and are not a required part of the combined financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combined financial statements-regulatory basis. The information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements within the combined financial statementsregulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, except for the financial statements being prepared in compliance with the regulatory basis as prescribed by the Oklahoma State Department of Education as discussed in Note I, the combining financial statements-regulatory basis and other supplementary information and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the combined financial statements-regulatory basis as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated March 21, 2023, on my consideration of the District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Regards,

Michael Green, CPA March 21, 2023

STILWELL SCHOOL DISTRICT NO. 1-25 COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE ALL FUND TYPES AND ACCOUNT GROUPS- REGULATORY BASIS JUNE 30, 2022

				J	JOINE 30, 2022				
			۲	overnmen	Governmental Fund Tynes		Fiduciary Fund Tynes	Account Group	Total
							Trust	General	(Memorandum
			<u> </u>	COOP	Special	Debt	and	Long-Term	Only)
	g	General Fund		Fund	Revenue	Service	Agency	Debt	
ASSETS									
Cash and cash equivalents (Note 2)	↔	2,483,810	↔	4,138	\$ 613,826	ı ≶	\$ 213,017	-	3,314,791
Investments		1		ı		1	•		•
Amount to be provided for compensated									
absences		I		ı	1		ı	ı	•
Amount to be provided for capitalized								7000	- 1000
lease agreements					•	•		580,614	580,614
Amounts available in debt service fund		1		ı	1	•		1	•
Amounts to be provided for retirement					•	•	•		
of general long-term debt				•	1	•	1	1	•
Total assets		2,483,810		4,138	613,826	ı	213,017	580,614	3,895,405
LIABILITIES AND FUND EOUITY									
Liabilities:									
Outstanding warrants		793,091		Ī	69,901	1	•	ı	862,992
Encumbrances		ı		4,138	. 1	1	•	ı	4,138
Long-term debt									
Bonds payable		1		ı	1	1	•	•	•
Interest payable				ı	•	•	•	•	1
Capital leases		1		ı	•	•	•	580,614	580,614
Due to student activities		1		ı	•	•	213,017	ı	213,017
Total liabilities		793,091		4,138	69,901	1	213,017	580,614	1,660,761
Fund equity:									
Restricted for capital projects		•		ı		•	•	,	•
Resticted for debt service		1		•	ı	1	ı		Ī
Resticted for plant impov and oper.		ı		•	280,687	1		1	280,687
Resticted for child nutrition		ı		,	263,238	1	1	1	263,238
Unassigned		1,690,719				1		1	1,690,719
Total fund balances		1,690,719			543,925		 - 		2,234,644
Total liabilities and fund equity	8	2,483,810	↔	4,138	\$ 613,826	. .	\$ 213,017	\$ 580,614	\$ 3,895,405

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COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES, AND CHANGES IN FUND BALANCE ALL GOVERNMENTAL FUND TYPES - REGULATORY BASIS STILWELL SCHOOL DISTRICT NO. 1-25 JUNE 30, 2022

		5		77, 1011								
				Gorrommontol Erned Trees	701 7117	T			Fid	Fiduciary		
					ומו ז	Lypes				Trust		Total
	٢	General Fund		COOP Fund		Special Revenue	Debt Service	đ	4	and	Ğ,	(Memorandum
Revenijes collected:	7	Cilciai I aila		r und		IXCVCIIAC	201 100	 	č	Agoney		Outy)
Local sources	S	1,962,515	↔	1	8	219,149	\$		8	601,700	↔	2,783,364
Intermediate sources		166,080		•		ı		,		•		166,080
State sources		8,821,581		130,573		222,110				•		9,174,264
Federal sources		4,846,429		-		951,117				-		5,797,546
Total revenues collected		15,796,605		130,573		1,392,376		 		601,700		17,921,254
Expenditures paid:												
Instruction		8,546,226		123,182		ı		,		634,064		9,303,472
Support Services		5,940,099		7,391		147,039		,		•		6,094,529
Non-Instructional services		117,831		Ī		720,964				•		838,795
Capital outlay		263,880		1		275,741				•		539,621
Other outlays		ı				100,000				•		100,000
Principal retirement		1		1		1				1		1
Interest		-		-		ı				-		-
Total expenditures paid		14,868,036		130,573		1,243,744				634,064		16,876,417
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances		928,569		ı		148,632				(32,364)		1,044,837
Adjustments to prior year encumbrances		'				-				-		-
Other financing sources (uses): Bond sale proceeds		ı		,		ı		1		,		ı
Operating transfers in & estopped warrants		939		ı		ı				ı		939
Operating transfers out		-								ı		•
Total other financing sources (uses)		939		ı		1						939
Excess (deficiency) of revenues and other resources over expenditures and other financing sources (uses)		929,508		ı		148,632		ı		(32,364)		1,045,776
Beg. Fund Balance Including Activity Funds		761,211		ı		395,292				245,381		1,401,884
Ending Fund Balance Including Activity Funds	S	1,690,719	S	'	S	543,924	\$		\$	213,017	8	2,447,660

STILWELL SCHOOL DISTRICT, 1-25 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUALGENERAL AND SPECIAL REVENUE FUNDS- REGULATORY BASIS JUNE 30, 2022

		General Fund			COOP Fund		Spec (Building	Special Revenue Funds (Building and Child Nutrition only)	only)	Ď	Debt Service Fund	
	Original	Final		Original	Final		Original	Final		Original	Final	
	Budget	Budget	Actual	Budget	Budget	Actual	Budget	Budget	Actual	Budget	Budget	Actual
Revenues collected:	•				÷	€	() ()		0	€	÷	
Local sources	\$ 1,300,875	\$ 1,300,875 \$	1,962,515		S	- 59	\$ 210,479	\$ 210,479 \$	219,149	-	-	-
Intermediate sources	108,879	108,879	166,080			•	•		•	ı		
State sources	7,910,338	7,910,338	8,821,581	94,264	94,264	130,573	8,557	8,557	222,110	•		
Federal sources	1,336,838	1,336,838	4,846,429	•	•		708,000	708,000	951,117	•		
Supplemental revenue adjustments		4,917,604		•	36,309	•		171,911	•	•	•	•
Total revenues collected	10,656,930	15,574,534	15,796,605	94,264	130,573	130,573	927,036	1,098,947	1,392,376			
Expenditures paid:												
Instruction	5,096,331	10,013,935	8,546,226	94,264	130,573	123,182				ı	•	
Support services	5,940,099	5,940,099	5,940,099	•		7,391	424,869	596,780	147,039			
Non-instructional services	117,831	117,831	117,831				897,459	897,459	720,964			
Capital outlays	263,880	263,880	263,880	•		•			275,741	ı	•	•
Other outlays									100,000	•		
Total expenditures paid	11,418,141	16,335,745	14,868,036	94,264	130,573	130,573	1,322,328	1,494,239	1,243,744			
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances	(761,211)	(761,211)	928,569			,	(395,292)	(395,292)	148,632	ı		
Adjustments to prior year encumbrances	ı									ı		
Other financing sources (uses): Operating trans, in & estopped warr	,		939				ı	,				1
Operating transfers out	•	,	•		•				•		•	
Total other financing sources (uses)	1		939	1				 •	'			
Excess (deficiency) of revenues and other resources over expenditures and other financing sources (uses)	(761,211)	(761,211)	929,508		ı	1	(395,292)	(395,292)	148,632	ı	,	ı
Fund balances, beginning of year	761,211	761,211	761,211				395,292	395,292	395,292			
Fund balances, end of year	- I	- 8	1,690,719	- 8	-	-	-		543,924	- 8		

The accompanying notes and auditors report are an integral part of this statement.

STILWELL SCHOOL DISTRICT No. I-25 NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2022

1. Summary of Significant Accounting Policies

The financial statements of the Stilwell Public School District No. I-25 (the "District") have been prepared on a regulatory basis of accounting, which is an-other comprehensive basis of accounting than generally accepted accounting principles. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles. The accounting policies are prescribed by the Oklahoma Department of Education and conform to the system of accounting authorized by the State of Oklahoma. The following is a summary of the more significant accounting policies:

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public-school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public-school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education (Board), composed of five elected members. The appointed superintendent is the executive officer of the District. The Board, constituting an on-going entity, is the level of government which has governance responsibilities over all activities related to public elementary and secondary school education within the jurisdiction of the Local Independent School District. The District receives funding from local, state and federal government sources and must comply with the requirements of these funding source entities. The District is not included in any other governmental "reporting entity" as defined in Section 2100, Codification of Governmental Accounting and Financial Reporting Standards, since Board members are elected by the public and have decision making authority, the power to designate management, the responsibility to significantly influence operations and primary accountability for fiscal matters.

In evaluating how to define the district, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic -- but not the only --criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities.

Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

B. Measurement Focus

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

<u>General Fund</u> - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

<u>Special Revenue Fund</u> - The first special revenue fund is the District's Building Fund. The Building fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

The second special revenue fund is the Child Nutrition Fund, a special revenue fund used to account for monies derived from federal and state reimbursement and local food service collection.

<u>Debt Service Fund</u> - The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt serviced and interest earnings from temporary investments.

<u>Capital Projects Fund</u> - The capital projects fund is the District's Bond Fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

Proprietary Fund Types

Any proprietary funds are used to aaccount for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District does not have any proprietary funds.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, either a nonexpendable trust fund or an expendable trust fund is used. The terms "nonexpendable" and "expendable" refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

<u>Agency Fund</u> - The Agency fund is the School Activities fund which is used to account for monies collected principally through fund-raising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

Account groups

Are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives which are to be paid from funds provided in future years.

General Fixed Asset Account Group - This account group is used to account for property, plant and equipment of the school district. The district does not maintain a record of its general fixed assets, and accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements. Land, buildings, nonstructural improvements, and all other physical assets in all funds are considered expenditures in the year of acquisition and are not recorded as assets for financial statement purposes.

Memorandum Only - Total Column

The total column on the financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements – Management's Discussion and Analysis – for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- a. Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies are recorded as expenditures when approved.
- b. Investments and inventories are recorded as assets when purchased.
- c. Inventories of school supplies are recorded as expenditures and not as assets.
- d. Warrants payable are recorded as liabilities when issued.
- e. Long-term debt is recorded when incurred.
- f. Accrued compensated absences are recorded as an expenditure when the obligation is incurred.
- g. A General Fixed Asset Account Group is required or expected by the Department of Education and is presented in such an account group but is not depreciated.
- h. Management's Discussions and Analysis (MD&A) is not required to be presented.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurements made, regardless of the measurement focus applied. All governmental type funds are accounted for using the Regulatory (Statutory) basis of accounting. Revenues are recognized when they are received rather than earned. Under the Statutory basis of accounting, expenditures are generally recognized when encumbered/reserved rather than at the time the related fund liability s incurred, Fiduciary type funds are accounted for using the cash basis of accounting. These practices differ from generally accepted accounting principles.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

A budget is legally adopted by the Board of Education for the General Fund, Special Revenue Funds (Building Fund and Child Nutrition Fund) and the Debt Service Fund, that includes revenues and expenditures.

The 2021-22 estimate of needs was approved by the Board and subsequently filed with the County Clerk. The Estimate of Needs was approved by the excise board and the requested levies were made.

E. Encumbrances

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting -- under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund -- is utilized in all governmental funds of the District. Appropriations not used or encumbered lapse at the end of the year.

F. Assets Liabilities and Fund Balance

<u>Cash and Cash Equivalents</u> - The District considers all cash on hand, demand deposits and highly liquid investments, with an original maturity of three months or less.

<u>Investments</u> - Investments consist of direct obligations of the United States Government and Agencies with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

<u>Inventories</u> - Purchases for inventory items are considered expenditures at the time the items were encumbered.

<u>Fixed Assets and Property, Plant and Equipment</u> - The General Fixed Asset Account Group is not presented. The amount that should be recorded in the General Fixed Asset Account Group is not known.

<u>Compensated Absences</u> – Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources has not been reported as an expenditure or a fund liability of the governmental fund that will pay it since the combined financial statements have been prepared on the regulatory basis of accounting. Vested accumulated rights to receive sick pay benefits have not been reported in the general long-term debt account group since the combined financial statements have been prepared on the regulatory basis of accounting. These practices differ from generally accepted accounting principles in the United States of America.

<u>Long-Term Debt</u> - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group.

<u>Fund Balance</u> - Fund balance represents the funds not encumbered by purchase order, legal contracts, and outstanding warrants.

In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-erm portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund) and those that are *spendable* (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

- **Restricted** fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.
- Committed fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts) but cannot be used for any other purpose unless the

government removes or changes the limitation by taking action similar to that which imposed the commitment. The School Board is the highest level of decision-making authority of the School District.

- Assigned fund balance represents amounts that are intended to be used for specific purposes but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.
- Unassigned fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

G. Revenue, Expenses and Expenditures

Property Tax Revenues and Other Local Revenues - The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the County Excise Board, extends the tax levies on the roll for submission to the County Treasurer prior to October 1. The County Treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1. The second half is due prior to April 1. If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property. No provision has been made for uncollected taxes, as all taxes deemed collectable. Other local sources of revenues include tuition, fees, rental, disposals, commissions, and reimbursements.

<u>Intermediate Revenues</u> - Revenue from intermediate source is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state, and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

<u>State Revenues</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts. After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the State to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs.

The State Department of Education requires that categorical educational program revenues be accounted for in the General Fund.

<u>Federal Revenues</u> - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass through from another government, such as the state. Entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes. The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

<u>Non-Monetary Transactions</u> — The District receives commodities from the U.S. Department of Agriculture. The value of these commodities has been included in the Schedule of Expenditures of Federal wards; however, they have not been reflected in the combined financial statements as either revenue or expense since they are not reported under the regulatory basis of accounting.

<u>Interfund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

<u>Use of Estimates</u> – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that effect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

2. Cash and Investments

The District's investment policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations, and trust companies; Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance. As of the current fiscal year end, the District's bank balance was \$3,314,791. This balance was covered by FDIC and collateral pledged by the bank.

Therefore, the District's cash deposits and investments at June 30, 2022, were not exposed to Custodial Credit Risk, Investment Credit Risk, Investment Interest Rate Risk, or Concentration of Investment Credit Risk. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

3. Interfund Receivables and Payables

There were no interfund receivables and payables at June 30, 2022.

4. General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. General long-term debt of the District consists of capital leases.

The District has entered into lease agreements, which qualify as capital leases for accounting purposes since title transfers at the end of the lease term, as follows:

	Interest	Collateral	Payment	Balance
Lessor	Rate	Pledged	Amount	30-Jun-22
Carson Community Bank	6.25	Performing Arts Building	109,136	301,327
Carson Community Bank	6.25	AG Truck	11,702	31,142
Carson Community Bank	4.25	School Buses	89,758	248,145
				\$ 580,614

The District has entered into a lease agreement with Bank of Commerce, as lessee for financing short term payments during the construction phase of a new building that is being funded, in the majority, by the Federal Emergency Management Agency, (FEMA). The project will include a match grant where FEMA will cover 75% of the project with the remainder being paid by the school. This lease contains the clause which gives the District the ability to terminate the lease agreement at the end of each fiscal year.

The District has entered into a lease agreement with Bank of Commerce, as lessee for financing one new truck. The lease agreement qualifies as a capital lease for accounting purposes since title transfers at the end of the lease term and it has been recorded at the present value of the future minimum lease payments. This lease contains the clause which gives the District the ability to terminate the lease agreement at the end of each fiscal year.

The District has entered into a lease agreement with Bank of Commerce, as lessee for financing new buses. The lease agreement qualifies as a capital lease for accounting purposes since title transfers at the end of the lease term and it has been recorded at the present value of the future minimum lease payments. This lease contains the clause which gives the District the ability to terminate the lease agreement at the end of each fiscal year.

As disclosed in Note 1 of the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the leased equipment as assets in the General Fixed Assets Account Group. The District has recorded the liability for future lease payments in the General Long-term Debt Account Group.

Changes in the Capital Lease Obligations are shown as follows:

	Ca	pital Lease
	O	bligations
Balance at July 1, 2021	\$	745,587
Additions		-
Retirements		(164,973)
Balance at June 30, 2022	\$	580,614

Annual commitments for the above debt are as follows:

Year Ending		Lease
June 30,	C	bligation
2023	\$	185,336
2024		192,796
2025		202,482
2026		-
2027		-
Total	\$	580,614

5. Other Post Employment Benefits

The District does not offer any early retirement incentive plans.

6. Employee Retirement System

The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost-sharing, multiple-employer public employee retirement system (PERS). Under the system, contributions are made by the District, the State of Oklahoma, and the participating employees.

Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a Board of Trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three earning years on contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date.

When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000 and the participant's contributions plus interest. If the beneficiary is a surviving spouse, the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death.

The contribution rates for the District, which are not actuarially determined, and its employees are established by law. The District is required by statute to contribute 9.5% of applicable compensation for the year ended June 30, 2022. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending

June 30, 2022 is \$863,304 June 30, 2021 is \$760,182 June 30, 2020 is \$822,207

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System.

The system issues an independent financial report, financial statements, and required supplementary information that may be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53624, Oklahoma City, OK 73152 or by calling 405-521-2387.

7. Contingencies and Other Commitments

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

8. Risk Management

The District purchases commercial insurance policies covering property casualty loss, public liability, school board member and administrator liability, and workers compensation. The District also purchases surety bonds for employees in all positions required by state law to be bonded. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District.

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials' liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The School also participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the School reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG, the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the school's losses for the last five years. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim

loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years, it is returned to them with no interest.

The District is also a member of the Oklahoma Public Schools Unemployment Compensation Program. In this program, the District is required to contribute 1.6% of their taxable payroll for unemployment. The funds for each District are kept separate. The money contributed by each District does not earn interest and is fully insured. If the district has claims in excess of the amount of their account, they would be liable for the excess.

9. Accumulated Unpaid Vacation, Sick Leave Benefits, and Health Care Coverage

The District provides sick leave benefits to the certified staff in accordance with Title 70, Article 6-104, of the Oklahoma Statutes, which provides for an annual accrual of sick leave of ten days and personal business days accrual of three days. Ten days are allowed to accumulate up to a total of sixty days per employee. None of the benefits are payable upon retirement or death.

10. Subsequent Events

Subsequent events have been evaluated through March 21, 2023, which is the date the financial statements were available to be issued.

STILWELL SCHOOL DISTRICT I-25 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES ALL SPECIAL REVENUE FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2022

	 Building Fund	 Child Nutrition Fund	 Total
ASSETS			
Cash Investments	\$ 331,661	\$ 282,165	\$ 613,826
Total assets	\$ 331,661	\$ 282,165	\$ 613,826
LIABILITIES AND FUND BALANCE			
Liabilities: Outstanding warrants Encumbrances	\$ 50,974	\$ 18,927	\$ 69,901 -
Total liabilities	50,974	18,927	69,901
Fund balances: restricted	280,687	263,238	543,925
Total liabilities and fund balances	\$ 331,661	\$ 282,165	\$ 613,826

STILWELL SCHOOL DISTRICT 1-25 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES, AND CHANGES IN FUND BALANCES - ALL SPECIAL REVENUE FUNDS - REGULATORY BASIS JUNE 30, 2022

	. I	Building Fund	N	Child Jutrition Fund		Total
Revenues Collected:						
District sources	\$	199,868	\$	19,281	\$	219,149
Intermediate sources		-		-		-
State sources		214,725		7,385		222,110
Federal sources		50,000		901,117		951,117
Total revenues collected		464,593		927,783		1,392,376
Expenditures paid:						
Instruction		-		-		-
Support services		147,039		-		147,039
Non-instruction services		-		720,964		720,964
Capital outlay		275,741		-		275,741
Other outlays		-		100,000		100,000
Total expenditures paid		422,780		820,964		1,243,744
Excess of revenues collected over (under) expenditures						
before adjustments to		44.044		104010		440.600
prior year encumbrances		41,813		106,819		148,632
Adjustments to prior year						
encumbrances		-		-	_	-
Other financing sources (uses)						
Operating transfers in & estopped warr		-		-		-
Operating transfer out					_	
Total other financing						
sources (uses)		-			_	-
Excess (deficiency) of revenues and other resources						
over expenditures and other						
uses		41,813		106,819		148,632
Fund balances: restricted, beginning of year		238,874		156,418		395,292
Fund balances: restricted, end of year	\$	280,687	\$	263,237	\$	543,924

AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - SPECIAL REVENUE (BUILDING AND CHILD NUTRITION ONLY) FUNDS - REGULATORY BASIS JUNE 30, 2022 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES, STILWELL SCHOOL DISTRICT I-25

			ţ	- -		Special Revenue Funds	ue Funds		:			Ī
	O	Orig budget	Buil Fin	Building Fund Final budget		Actual	l	Orig budget	Child N Fina	Child Nutrition Fund Final budget		Actual
Revenues collected:												
Local sources	↔	185,995	⊗	185,995	S	199,868	∻	24,484	S	24,484	S	19,281
Intermediate sources		ı		ı		ı				•		•
State sources				•		214,725		8,557		8,557		7,385
Federal sources		ı		ı		50,000		708,000		708,000		901,117
Supplemental revenue adjustments		ı		171,911		•				•		,
Total revenues collected		185,995		357,906		464,593		741,041		741,041		927,783
Expenditures paid:												
Instruction		ı		,		ı		•		•		,
Support services		424,869		596,780		147,039		•				•
Non-instruction services		ı		1		ı		897,459		897,459		720,964
Capital outlay		•		•		275,741		•				1
Other outlays		•		•		•		ı		•		100,000
Total expenditures paid		424,869		596,780		422,780		897,459		897,459		820,964
Excess of revenues collected												
over (under) expenditures												
before adjustments to prior												
year encumbrances		(238,874)		(238,874)		41,813		(156,418)		(156,418)		106,819
Adjustments to prior year												
encumbrances		1		1		1		•		•		-
Other financing sources (uses)						ľ						
Operating trans in & estopped warr		1		1		1		1				1
Operating transfers out		•		•		•		•				-
Total other financing												
sources (uses)		1		1		•		•		•		•
Excess (deficiency) of revenues and												
other resources over expenditures												
and other financing sources (uses)		(238,874)		(238,874)		41,813		(156,418)		(156,418)		106,819
Fund balances: restricted, beg. of year		238,874		238,874		238,874		156,418		156,418		156,418
Fund balances: restricted, end of year	8	1	8	•	\$	280,687	↔	•	\$	ı	8	263,237

The accompanying notes and auditors are an integral part of this statement.

STILWELL SCHOOL DISTRICT I-25 STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES FIDUCIARY FUNDS-REGULATORY BASIS JUNE 30, 2022

	 Agency Fund
ASSETS	
Cash	\$ 213,017
Investments	_
Due from other funds	
Total assets	 213,017
LIABILITIES AND FUND EQUITY	
Liabilities:	
Due to student, parent and booster activities	213,017
Due to administrative activities	
Total liabilities	213,017
Fund balance:	
Reserved	-
Unreserved/undesignated	-
Total fund balance	-
Total liabilities and fund balances	\$ 213,017

STILWELL SCHOOL DISTRICT 1-25 STATEMENT OF CHANGES IN ASSETS AND LIABILITIES FIDUCIARY FUNDS - REGULATORY BASIS JUNE 30, 2022

		High School	Activity Fund	
ACTIVITIES	Balance June 30, 2021	Additions	Deletions	Balance June 30, 2022
ACTIVITES	Julie 30, 2021	Additions	Deletions	
OFFICE	\$ 8,313	\$ 68,972	\$ 63,607	\$ 13,678
ATHLETIC	31,406	96,048	119,304	8,150
FCCLA	19,290	16,731	18,400	17,621
BAND	24,253	8,399	21,834	10,818
SCIENCE/MATH	137	1,690	1,826	1
LIBRARY	75	-	-	75
JR CLASS	2,319	21,656	19,821	4,154
FFA	12,674	81,386	84,787	9,273
MISCELLANEOUS	1,031	2,730	3,509	252
STUDENT COUNCIL	2,858	4,041	4,197	2,702
AG MECH	3,783	3,509	1,573	5,719
SPEECH	924	3,311	3,483	752
YEARBOOK	3,191	8,377	7,833	3,735
CHORUS	1,150	5,319	5,611	858
CHEER	766	1,191	1,757	200
SHOOTING SPORTS	2,618	5,139	5,005	2,752
CHANGE	2,000	1,100	1,300	1,800
HORTICULTURE	1,013	1,091	1,094	1,010
HISTORY CLUB	470	2,326	1,689	1,107
SHS GIRLS WRESTLING	75	-	53	22
KEY CLUB	739	2,969	1,913	1,795
FCA	788	-	362	426
OUTDOOR CLASSROOM	602	1,167	1,641	128
SPANISH	336	-	-	336
BETA CLUB	571	180	252	499
	-	1,146	236	910
SPECIAL NEEDS	638	1,793	1,234	1,197
SPECIAL OLYMPICS	2,826	7,282	4,964	5,144
SCIENCE LAB	4,624	8,242	8,437	4,429
SLOW PITCH SOFTBALL	1,277	5,095	5,652	720
SHS 4-H	28	-	-	28
E-SPORTS	162	1,010	1,104	68
FOOTBALL FUNDRAISER	9,713	13,554	18,863	4,404
GOLF FUNDRAISER	955	1,000	1,290	665
POWERLIFTING FUNDRAISER	23	-	13	10
BASEBALL FUNDRAISER	2,922	5,479	7,658	743
SOCCER FUNDRAISER	2,027	5,596	6,961	662
	-	491	-	491
GIRLS BASKETBALL FUNDRAISER	6,888	2,916	7,734	2,070
BOYS WRESTLING FUNDRAISER	738	9,773	8,417	2,094
AP ENGLISH	283	30	-	313
SHS FISHING ACCOUNT	192	40	53	179
SHS ART CLUB	633	77	-	710
CHEROKEE LANGUAGE CLUB	498	9,583	9,467	614
EUROPE FUND	214	-	-	214
TRACK FUNDRAISER	481	-	113	368
BOYS BASKETBALL	724	4,723	3,559	1,888
ACADEMIC TEAM	306	729	919	116
RODEO CLUB	57	-	-	57
ARCHERY	325	420	185	560
CHROME DREAMS	793	-	-	793
SMS CHORUS	667	-	629	38
TRACTOR	5,000	5,880	7,334	3,546
		1,500	835	665
	\$ 164,376	\$ 423,691	\$ 466,508	\$ 121,559

FIDUCIARY FUNDS - REGULATORY BASIS - CONTINUED JUNE 30, 2022

			Middle School Activity Fund						
	E	Balance					Balance		
ACTIVITIES		June 30, 2021		Additions		Deletions		June 30, 2022	
OFFICE	\$	8,082	\$	47,423	\$	43,057	\$	12,448	
ATHLETICS	,	10,576		34,078		32,795		11,859	
BAND		5,742		-		3,685		2,057	
CHORUS				3,281		2,521		760	
FCS		64		832		815		81	
LIBRARY		78		-		-		78	
NEWSPAPER		1,031		1,044		1,019		1,056	
7TH & 8TH CHEER		3,559		5,285		4,621		4,223	
MS WRESTLING		174		-		-		174	
SCIENCE		224		-		109		115	
STUDENT COUNCIL		6,306		15,532		17,708		4,130	
YEARBOOK		2,044		1,588		1,190		2,442	
4-H		42		240		40		242	
TECH ED		5,542		5,748		7,471		3,819	
MATHCOUNT		152		9		-		161	
MULTI-HANDICAPPED		12		_		-		12	
SPECIAL OLYMPICS		39		179		93		125	
SPECIAL ED		14		-				14	
LEADER IN ME		321		-		-		321	
MSINDIAN		706		70		339		437	
FCCLA		1,226		6,387		7,364		249	
SMS ACADEMIC TEAM		137		-		100		37	
SCIENCE LAB		983		390		585		788	
ARCHERY		686		-		-		686	
SMS 8th Grade		975		8,578		7,084		2,469	
MS Softball		66		-		30		36	
SMS GO GREEN TEAM		37		2,113		2,095		55	
SMS History/Travel Club		906		8,798		9,129		575	
	\$	49,724	\$	141,575	\$	141,850	\$	49,449	

		Grade School Activity Fund						
	Balance					В	Balance	
ACTIVITIES	June 30, 2021		Additions		Deletions		June 30, 2022	
GSOFFICE	\$	10,858	\$	18,013	\$	10,990	\$	17,881
GS 4-H	*	680	•	-	*	278		402
GS YEARBOOK		1,247		1,500		2,179		568
GSLIBRARY		5,719		5,014		1,390		9,343
GS MENSA		407		235		367		275
PREOFFICE		1,097		6,584		2,902		4,779
4TH GRADE		224		-		-		224
GS ATHLETICS		4,034		-		622		3,412
GS ART CLUB		1,840		618		1,027		1,431
GSKINDER		740		3,367		3,309		798
BIRTH CERTIFICATES/SUPPLIES		78		-		-		78
HEALTHY NATION		1,586		-		1,484		102
GRADE SCHOOL MUSIC		1,792		741		1,158		1,375
GS HOSPITALITY		979		362				1,341
		31,281		36,434	_	25,706		42,009

MICHAEL W. GREEN Certified Public Accountant

827 W. Locust Street STILWELL, OK. 74960 (918) 696-6298

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education Stilwell Public School, I-25 Stilwell, Oklahoma

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying combined fund type and account group financial statements- regulatory basis of Stilwell School District No. I-25 (the District), Oklahoma, as listed in the table of contents, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued my report thereon dated March 21, 2023. which was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, my report was qualified for the omission of general fixed asset account groups with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

Report on Internal Control over Financial Reporting

In planning and performing my audit of the financial statements, I considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, I do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. I identified certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2022-01 that I consider to be material weaknesses.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed instances of noncompliance or

other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as items 2022-02.

The District's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the findings identified in my audit and described in the accompanying schedule of findings and questioned costs. District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Regards,

Michael Green, CPA

March 21, 2023

MICHAEL W. GREEN Certified Public Accountant

827 W. Locust Street STILWELL, OK. 74960 (918) 696-6298

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Education Stilwell Public School, No. I-25 Stilwell, Oklahoma

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

I have audited Stilwell School District No. I-25, Adair county, Oklahoma's (the District) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2022. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In my opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). My responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of my report.

I am required to be independent of the District and to meet my other ethical responsibilities, in accordance with relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion on compliance for each major federal program. My audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's federal programs.

Auditor's Responsibilities for the Audit of Compliance

My objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on my audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, Government Auditing Standards, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from

error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as I considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to
 design audit procedures that are appropriate in the circumstances and to test and report on internal control
 over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion
 on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is
 expressed.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that I identified during the audit.

Report on Internal Control over Compliance

My consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify certain deficiencies in internal control over compliance that we consider to be material weaknesses.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. I consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2022-01 to be a material weakness.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the internal control over compliance findings identified in our audit described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Regards,

Michael Green, CPA March 21, 2023

STILWELL SCHOOL DISTRICT NO 1-25 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended June 30, 2022

Program	Federal CFDA Number	Expenditures
	Number	Lapenditures
U.S. Department of Education		
Direct Programs:		
Title VII	84.060 84.041	\$ 217,936
Impact Aid	84.041	222,235
Sub Total		440,171
Passed through State Dept. of Education:		
Title I A	84.010	794,195
Carl Perkins	84.048	33,022
Title III A	84.365	16,325
Title III A	84.365C	352,765
Title VI B	84.358	29,438
Cares Act	84.425D	27,957
GEER/ESSERF	84.425D	9,267
CRRSA ESSERII	84.425D	1,039,095
ESSER Summer Learning & Enrichment prg	84.425U	21,846
ESSER Comp Afterschool Program grants	84.425U	148,365
ARP ESSER III-Counselor	84.425U	32,000
ARP ESSER III	84.425U	825,180
ARP-Homeless I	84.425U	15,480
Title IX Part A Homeless Children & Youth	84.196	3,739
CDC-Epidemiology & Laboratory Capacity	93.323	131,689 55,028
SAMSHA Mental Health Literacy Grant	93.XXX 84.215G	38,190
Special Projects Demo Grant	84.213G 84.299A	68
Gear Up	84.234 84.334	75
•	04.334	
Sub Total		3,573,724
Special Education Cluster:		
Spec Ed Grants to States	84.027	342,778
ARP - IDEA B Flow	84.027	48,711
IDEA Preschool	84.173	15,886
Total Special Education Cluster		407,375
Total Passed through Oklahoma State Department of Education		4,421,270
<u>U.S. Department of the Interior</u>		
Passed through BIA:		
Johnson O'Malley	15.130	33,640
U.S. Department of Justice		
DOJ-STOP School Violence	16.839	37,530
U.S. Department of Agriculture		
Passed Through State Dept. of Education:		
Child Nutrition Cluster:	10.555	105.776
National School Lunch Program	10.555	485,776
Summer Food Service Program	10.559	18,703
School Breakfast Program Commodities Supply Chain Assistance	10.553 10.555	120,670 8,471
Commodities Supply Chain Assistance Commodities	10.555	81,735
	10.555	
Child Nutrition Cluster Sub Total		715,355
Child & Adult Care Food	10.558	4,259
Total Federal Assistance Expenditures		\$ 5,212,054

Note A: Basis of Presentation - The Schedule of Expenditures of Federal Awards includes the federal grant activity of the School District and is presented on another comprehensive basis of accounting conforming with the accounting practices prescribed or permitted by the Oklahoma State Department of Education which is a comprehensive basis of accounting other than generally accepted accounting principles. Under this method, expenditures are recognized when an approved purchase order is issued.

Note B: Commodities representing non-cash expenditures have been included in the Schedule of Expenditures of Federal Awards which is an exception to the prescribed basis of accounting.

Note C: There were no amounts passed to subrecipients.

Note D: Grantor provides adequate insurance coverage against loss on assets purchased with Federal Awards.

Note D: The school district has elected not to use the 10 % de minimus cost rate.

STILWELL SCHOOL DISTRICT I-25 SCHEDULE OF FINDINGS AND QUESTIONED COST JUNE 30, 2022

Section I – Summary of Auditor's Results

Financial Statements

Type of auditor's report issued on whether the financial statements were in accordance with GAAP: Adverse With Respect to the Regulatory Method of Accounting and the omission of the general fixed asset group Qualified Internal control over financial reporting: Material weakness(es) identified? ___X__ yes ____ no ____ yes X no Significant deficiency(ies)? Noncompliance material to financial statements noted? __X__ yes Federal Awards Internal control over major federal programs: Material weakness(es) identified? __X__ yes _____ no Significant deficiency(ies)? ___ yes X no Type of auditor's report issued on compliance for major federal programs: Unmodified Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? ____ yes X no Identification of major federal programs tested: **CFDA Number** Title I Grants to Local Educational Agencies 84.010 **Education Stabilization Fund** 84.425 Dollar threshold used to distinguish between type A and type B programs: \$750,000 <u>X</u> no Auditee qualified as a low-risk auditee? ___ yes

STILWELL SCHOOL DISTRICT I-25 SCHEDULE OF FINDINGS AND QUESTIONED COST JUNE 30, 2022

Section II – Findings Required to be Reported in Accordance with Government Auditing Standards:

2022-01 Internal Control - Unauthorized Payroll Changes

Criteria: An effective internal control system should include both detective and preventative controls in order to prevent misappropriation of cash and fraudulent payments.

Condition: Stilwell School did not have a procedure in place for changing payroll information that included requesting the change to payroll on a standard form that includes an employee's signature authorizing the change signed in front of an administrative office employee and approved by the Treasurer. As a result, approximately \$10,000 to \$14,000 of payroll payments were made to unauthorized bank accounts.

Cause and Effect: The Treasurer received two emails requesting changes to direct deposit account information from administrative staff, which resulted in the Treasurer changing the direct deposit account numbers to fraudulent accounts.

Recommendation: We recommend Stilwell Schools implement a procedure where changes to payroll information must be made in person by completing a change form that the employee signs and dates in order to authorize changes to their accounts.

Responsible Official's Response: The school implemented such a procedure, and no longer allows payroll changes by email.

2022-02 Compliance - Procurement

Criteria: Oklahoma Statutes, Title 70, Chapter 1, Section 5-135 states "before any purchase is completed, a purchase order or encumbrance must be issued."

Condition: During audit fieldwork, we noted several invoices that were dated before the purchase order date in the Activity Fund. When we interviewed school staff, they stated that purchases were not adequately approved prior to the actual purchase since the encumbrances/purchase orders were not completed before the purchase was made.

Cause and Effect: The School is not following the procedures outlined in state statutes or the OCAS Manual. Purchases could be made without proper authorization resulting in overspending the School's budget.

Recommendation: We recommend Stilwell Schools implement a procedure where all encumbrances/purchase orders are made in accordance with state statutes and the OCAS Manual.

Responsible Official's Response: The School will review its procedure on purchasing and make changes as necessary to comply with state statutes.

Section III – Findings Required to be Reported in Accordance with Uniform Guidance:

<u> 2022-01 Internal Control over Major Programs – Unauthorized Payroll Changes</u>

Criteria: An effective internal control system should include both detective and preventative controls in order to prevent misappropriation of cash and fraudulent payments.

Condition: Stilwell School did not have a procedure in place for changing payroll information that included requesting the change to payroll on a standard form that includes an employee's signature authorizing the change signed in front of an administrative office employee and approved by the Treasurer. As a result, approximately \$10,000 to \$14,000 of payroll payments were made to unauthorized bank accounts.

STILWELL SCHOOL DISTRICT I-25 SCHEDULE OF FINDINGS AND QUESTIONED COST JUNE 30, 2022

Section III - Findings Required to be Reported in Accordance with Uniform Guidance, Cont.:

Cause and Effect: The Treasurer received two emails requesting changes to direct deposit account information from administrative staff, which resulted in the Treasurer changing the direct deposit account numbers to fraudulent accounts.

Recommendation: We recommend Stilwell Schools implement a procedure where changes to payroll information must be made in person by completing a change form that the employee signs and dates in order to authorize changes to their accounts.

Responsible Official's Response: The school implemented such a procedure, and no longer allows payroll changes by email.

Section IV – Prior Year Findings and Questioned Cost:

No prior year findings that require follow-up in the current period.

STILWELL SCHOOL DISTRICT I-25 SCHEDULE OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2022

	Federal				
	CFDA	Grantor's	Grant	Federal Grant	
<u>Program</u>	Number	Number	Award	Receipts	Expenditures
U.S. Department of Education					
Direct Programs:					
Title VII - Part A	84.060	561	\$ 206,887.00	\$ 224,206.27	\$ 217,935.71
Impact Aid	84.041	591,592	_	494,786.00	222,234.84
Sub Total					440,170.55
Passed through State Dept. of Education:					
Title I A	84.010	511	853,875.72	636,139.39	794,194.98
Carl Perkins	84.048	421, 424	33,022.00	33,022.00	33,022,00
Title III A	84.365	572	16,846.69	15,737.13	16,324.97
Title VI B	84.358	587	29,928.51	28,204.63	29,438.34
Cares Act	84.425D	788	27,956.86	27,956.86	27,956.86
GEER/ESSERF	84.425D	789	-	, <u>-</u>	9,267.38
CRRSA ESSERII	84.425D	793	1,037,241.21	1,135,212.03	1,039,095.41
ESSER Summer Learning & Enrichment prg	84.425U	558	34,000.00	_	21,845.96
ESSER Comp Afterschool Program grants	84.425U	559	216,227.00	131,957.02	148,364.51
ARP ESSER III-Counselor	84.425U	722	74,000.00	26,666.70	32,000.00
ARP ESSER III	84.425U	795	4,334,609.72	711,724.81	825,179.80
ARP-Homeless I	84.425U	796	42,685.62	15,275.98	15,479.56
Title IX Part A Homeless Children & Youth	84.196	596	-	=	3,739.21
CDC-Epidemiology & Laboratory Capacity	93.323	723	300,000.00	119,409.74	131,689.26
SAMSHA Mental Health	93.XXX	771	=	55,028.92	55,028.92
Literacy Grant	84.215G	773	-	38,190.15	38,190.15
Title III A	84.365C	774	-	352,764.55	352,764.55
Special Projects Demo Grant	84.299A	775	-	67.50	67.50
Gear Up	84.334	772	-	75.00	75.00
Sub Total					3,573,724.36
Special Education Cluster:					
Spec Ed Grants to States	84.027	615,621,623	411,840.63	364,674.73	342,778.26
ARP - IDEA B Flow	84.027	628	_	48,710.82	48,710.82
IDEA Preschool	84.173	641	19,506.08	13,238.97	15,886.24
Total Special Education Cluster					407,375.32
Total U.S. Department of Education					4,421,270.23
U.S. Department of Justice					
Passed through State Dept. of Education:					
STOP School Violence	16.839	792	62,335.30	34,759.66	33,640.10
STOT SCHOOL VIOLENCE	10.055	752	02,555.50	51,755.00	55,010.10
Passed through BIA:					
Johnson O'Malley	15.130	563	37,530.00	8,782.87	37,530.00
U.S. Department of Agriculture					
Passed Through State Dept. of Education:					
Child Nutrition Cluster:					
School Lunch Pogram	10.555	763	=	572,035.39	485,775.78
Summer Food Service Program	10.559	766	=	70,767.76	18,703.15
Breakfasts	10.553	764	_	197,791.80	120,670.26
Child Nutrition-Commodities Supply Chain Assist.	10.555	759	-	31,246.51	8,470.64
Commodities from DHS					81,734.75
Child Nutrition Cluster Sub Total					715,354.58
Child & Adult Care Food	10.558	769		70,767.76	4,258.95
	10.230	709	-	70,707.70	
Total Federal Assistance Expenditures					\$ 5,212,053.86

Note A: Food Distribution: Nonmonetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed.

Note B: This schedule was prepared on a regulatory basis of accounting consistent ith the preparation of the combined financial statements, except for the nonmonetary assistance noted in Note A.

Note C: None of the Federal grant/contracts included any loan programs, loan guarantee programs has no subrecipients and does not use the 10% de minimus cost rate.

The notes to the financial statements are an integral part of this statement.

SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT JULY 1, 2021to JUNE 30, 2022

State of Oklahoma)	
County of Adair))ss
2		awful age, being first duly sworn on oath says that said firm had in
full force and effect Accou	ıntant's Pı	rofessional Liability Insurance in accordance with the "Oklahoma"
Public School Audit Law	" at the	time of audit contract and during the entire audit engagement

Michael Green, CPA Auditing Firm

by

Subscribed and sworn to before me this 21st day of March 2023

with Stilwell Public School for the audit year 2021-2022.

NOTARY PUBLIC (or CLERK or JUDGE)

My Commission Expires:



STILWELL SCHOOL DISTRICT NO I-25 SCHEDULE OF STATUTORY, FIDELITY, AND HONESTY BONDS JUNE 30, 2022

<u>Position</u>	Bonded By	Policy Number	<u>Term</u>	<u>Amount</u>
Treasurer	Western Surety Co.	71926198	7-1-21 / 7-1-22	100,000
Encumbrance Clerk	Western Surety Co.	63379545	10-10-21 / 10-10-22	100,000
Child Nutrition Custodian	Western Surety Co.	54708510	7-1-21 / 7-1-22	10,000
Superintendent	Western Surety Co.	71123104	7-1-21 / 7-1-22	100,000
Activity Fund Custodian	Western Surety Co.	71637346	2-13-21 / 2-13-22	10,000
Minute Clerk	Western Surety Co.	71595398	2-20-21 / 2-20-22	10,000